

Action Plan Worksheet

To embed sustainability in VET school development by connecting everyday practices with SDG principles. This tool is meant to guide teams in planning actions that are realistic, participatory, and linked to long-term goals.

Objective




To integrate sustainability into vocational education and training (VET) through practical initiatives aligned with selected SDGs, enhancing student engagement, community awareness, and institutional capacity for green transition. The aim is to foster a culture of environmental responsibility and innovation in partnership with local stakeholders and within the framework of European GreenVET priorities.



Step 1

Define SDG you are aiming



01 NO POVERTY 	No Poverty	07 AFFORDABLE AND CLEAN ENERGY 	Affordable and clean energy	13 CLIMATE ACTION 	Climate action
02 ZERO HUNGER 	Zero Hunger	08 DECENT WORK AND ECONOMIC GROWTH 	Decent work and economic growth	14 LIFE BELOW WATER 	Life below water
03 GOOD HEALTH AND WELL-BEING 	Good health and well-being	09 INDUSTRY, INNOVATION AND INFRASTRUCTURE 	Industry, innovation and infrastructure	15 LIFE ON LAND 	Life on land
04 QUALITY EDUCATION 	Quality Education	10 REDUCED INEQUALITIES 	Reduced inequalities	16 PEACE, JUSTICE AND STRONG INSTITUTIONS 	Peace, justice and strong institutions
05 GENDER EQUALITY 	Gender Equality	11 SUSTAINABLE CITIES AND COMMUNITIES 	Sustainable cities and communities	17 PARTNERSHIPS FOR THE GOALS 	Partnerships for the goals
06 CLEAN WATER AND SANITATION 	Clean water and sanitation	12 RESPONSIBLE CONSUMPTION AND PRODUCTION 	Responsible consumption and production		



Step 2

Describe action you chose



Action title

Vision? (your goal in 3 years and example)

What does success look like in 3 years? Give an example

Challenge? (in current situation)

What is the problem you want to solve?

Solution? (actions that should be done)

Describe the key idea in 2–3 lines.

Sustainable actions are you planning to implement:

School Values & Communication

Networks & Partnerships

Team Development & Lifelong Learning

Teaching & Learning

School Community & Participation

School Premises & Facilities



Plan for Engagement and Implementation Identify.

Make your action more interactive and realistic by answering:

Who needs to be involved?

(e.g. students, school staff, external partners)

Students

Parents

Teachers

Local Community

Other:

How will they be engaged?

(e.g. co-design, training, campaigns, events)

When will the action take place?

(add a start date, phases, or timeline)

Expected result or success indicator:

(How will you know it worked?)



(Repeat step 3. for each action)